

COMMON COMMANDS

Help	F1
Help: when tooltip is open	CTRL + F1
Open recent models list	CTRL + O
Create new model	CTRL + N
Save model	CTRL + S
Delete	DEL
Open properties	ALT+ENTER
Hide object	SHIFT + H
Undo	CTRL + Z
Redo	CTRL + Y
Interrupt	ESC
Repeat last command	ENTER
Show/hide contextual toolbar	CTRL + K
Switch direct modification on/off	D
Quick Launch	CTRL + Q
Advanced options	CTRL + E
Applications & Components catalog	CTRL + F
Open Keyboard shortcuts dialog box	CTRL + SHIFT + C

RENDERING OPTIONS

Parts wireframe	CTRL + 1
Parts shaded wireframe	CTRL + 2
Parts grayscale	CTRL + 3
Parts rendered	CTRL + 4
Show only selected part	CTRL + 5
Components wireframe	SHIFT + 1
Components grayscale	SHIFT + 3
Show only selected component	SHIFT + 5
Components shaded wireframe	SHIFT + 2
Components rendered	SHIFT + 4
References wireframe	CTRL+SHIFT+1
References shaded wireframe	CTRL+SHIFT+2
References grayscale	CTRL+SHIFT+3
References rendered	CTRL+SHIFT+4
Show only selected reference	CTRL+SHIFT+5

SELECTING OBJECTS

Switch rollover highlight on/off	H
Select all selection switch	F2
Select parts selection switch	F3
Select rebar sets selection switch	ALT + Q
Select rebar groups selection switch	ALT + W
Select single rebars selection switch	ALT + E
Select all	CTRL + A
Select previous objects	ALT + P
Select assembly	ALT + object
Add to selection	SHIFT
Toggle selection	CTRL
Selection filters	CTRL + G

SNAPPING

Snap to reference lines/points	F4
Snap to geometry lines/points	F5
Snap to nearest points	F6

Snap to any position	F7
Switch Ortho on/off	O
Relative coordinate input	R
Absolute coordinate input	A
Global coordinate input	G
Snap to next position	TAB
Snap to previous position	SHIFT + TAB
Lock X, Y or Z coordinates	X, Y or Z

COPYING AND MOVING OBJECTS

Copy	CTRL + C
Move	CTRL + M
Smart select	S
Copy to clipboard (property pane)	SHIFT+C
Paste from clipboard (property pane)	SHIFT+V

VIEWING THE MODEL

Open the view list	CTRL + I
Switch between 3D / plane view	CTRL + P
Switch between open views	CTRL + TAB
Update window	CTRL + U
Zoom original	HOME
Zoom previous	END
Zoom in/out	PG UP/PG DN
Zoom selected	SHIFT+Space
Rotate using mouse	CTRL + R
Rotate using keyboard	CTRL + arrow keys
	SHIFT + arrow keys
Set view rotation point	V
Rotate once	SHIFT + R
Rotate continuously	SHIFT + T
View rotation	F8
Pan	P
Middle button pan	SHIFT + M
Move right	arrow right
Move left	arrow left
Move down	arrow down
Move up	arrow up
Fly (in perspective views)	SHIFT + F
Create clip plane	SHIFT + X
Fullscreen	F11

CHECKING THE MODEL

Inquire object	SHIFT + I
Measure distance	F
Create report	CTRL + B
Open Phase manager	CTRL + H
Create AutoConnections	CTRL + J

PART POSITIONING

These keyboard shortcuts work for both native Tekla Structures parts as well as for analysis parts.

Part position up	ALT + arrow up
Part position down	ALT + arrow down
Part position left	ALT + arrow left

Keyboard shortcuts

Part position right	ALT + arrow right
Part rotation clockwise 90 degrees	ALT + space

Note that this command is not available for analysis parts.

REBAR DISPLAY OPTIONS

Leg face visibility	ALT + 1
Guideline visibility	ALT + 2
Property modifier visibility	ALT + 3
Splitter visibility	ALT + 4
End detail modifier visibility	ALT + 5
Rebar dimension visibility	ALT + 6
Color rebar groups	ALT + 7

DRAWINGS

Open Document manager in model	CTRL + L Open
Document manager in drawing mode	CTRL + O
Print drawings	SHIFT + P
Open next drawing	CTRL + PG DN
Open previous drawing	CTRL + PG UP
Associative symbol	SHIFT + A
Set next drawing color mode	B
Ghost outline	SHIFT + G
Add orthogonal dimension	G
Add free dimension	F
Hide dimensions	CTRL + D

In Document manager:

Open user-defined attributes	ALT + U
Add to Master Drawing Catalog	CTRL + M
Open revision handling	CTRL + R

In Master Drawing Catalog:

Select all	CTRL + A
Create drawings for all parts	ALT + A
Create drawings	ALT + C

USER COORDINATE SYSTEM (UCS)

Set coordinate system origin	U
Set coordinate system by two points	SHIFT + U
Toggle orientation	CTRL + T
Reset current	CTRL + 1
Reset all	CTRL + 0

ASSIGNING SHORTCUTS

You can assign customized keyboard shortcuts to any command, macro, or component.
To assign keyboard shortcuts, on the **File** menu, click **Settings > Keyboard shortcuts** to open the **Keyboard shortcuts** dialog box.
For detailed instructions, press **F1** while the dialog box is open.